

Joint company exhibition of the Federal Republic of Germany

transport logistic China - International Exhibition for Logistics, Mobility, IT and
Supply Chain Management

16. May - 18. May 2018, Shanghai, China, People's Republic



Organiser



In cooperation with



Realisation and exhibition management (implementation company within the meaning of the General Conditions of Participation)



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Special Conditions of Participation

as supplement to the General Conditions of Participation of the Federal Republic of Germany at trade fairs and exhibitions abroad

1. Closing date for registrations

16. February 2018

It is pointed out that, on principle, the participation can only be conducted, should the **minimum participation of 10 companies** be reached. Registrations submitted after the closing date for registrations will not be considered.

2. Minimum stand space

Square meter

• Hall space including stand construction	9 m ²
• Hall space without stand construction	50 m ²

3. Participation fee/s

The participation fees quoted are subject, where applicable, to statutory German value-added tax and to statutory foreign taxation

(e.g. VAT, sales tax) levied on services provided to the exhibitor by the implementation company. The participation fees according to No. 3.1.1. and No. 3.1.2. only cover a part of the total costs of services according to No. 5.

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3.1. Square meter

3.1.1. Participation fee/s for companies taking part in this official participation of the Federal Ministry for Economic Affairs and Energy in **2018** up to and including the **4th time**:

- **EURO 210,00/m²** in the hall including stand construction up to 100 m²
- **EURO 190,00/m²** in the hall without stand construction up to 100 m²

3.1.2. Participation fee/s for companies taking part in this official participation of the Federal Ministry for Economic Affairs and Energy in **2018** for the **5th time or more**:

- **EURO 300,00/m²** in the hall including stand construction up to 100 m²
- **EURO 250,00/m²** in the hall without stand construction up to 100 m²

3.1.3. Participation fee/s for stand space exceeding 100 m² in the hall as well as for exhibitors, that cannot sign the attached declaration regarding double-funding respectively participation of the public sector (public authorities or public companies):

- **EURO 410,00/m²** in the hall including stand construction
- **EURO 265,00/m²** in the hall without stand construction

3.1.4. Sub-Exhibitor

A fixed amount of **500,00 Euro** is charged for each sub-exhibitor at the joint company exhibition

4. Mandatory Fee/s

The organizer of the trade fair charges mandatory fee/s as follows:

- Registration fee: **200,00 € / exhibition company**
- sub-exhibitor charge: **200,00 € / exhibition company**

Fees are subject, where applicable, to statutory German value-added tax and to statutory foreign taxation, (e.g. VAT, sales tax etc.), payable to the implementation company by the exhibitor.

5. Services

The payment of the participation fee/s according to No. 3 includes the following services:

5.1. Company-specific services

All materials and facilities shall be at the disposal of the exhibitor, on a rental basis, only for the duration of the event, and may in no way be damaged or modified. Damaged or modified components and devices shall be repaired or replaced at the expense of the exhibitor.

5.1.1. Square meter

5.1.1.1. Hall space including stand construction

- Provision of stand space in the hall with the stand design bearing "made in Germany". Exhibitors are not allowed to obscure elements of the stand design for the complete duration of the exhibition. Ceiling suspensions are not permitted.
 - Uniform stand lettering
 - Back and dividing walls
 - Furnishings: **1 table, 4 chairs, 1 sideboard (lockable), 1 counter unit (lockable), 1 coat rack, 1 waste paper basket**
 - Uniform floor covering on the stand
 - General stand lighting
 - Electricity: Supply voltage: • **220V** •
 - one socket (max. capacity 2 kW; without distribution/switching panel)
- NB: Costs for additional electricity supply to the stand (for both light and power current) from the nearest distribution point will be charged to the exhibitor, and will be invoiced on the basis of the kW registered by the exhibitor. Additional light and power current usage have to be paid by the exhibitor.

5.1.1.2. Hall space without stand construction

- Provision of stand space in the hall for single storey stand constructions, including elements of stand design bearing "made in Germany" designated for stand areas in the hall, supplied by the implementation company. The elements of stand design have to be affixed in a clearly visible position.
- An exhibitor's own stand construction is subject to the construction guidelines of the trade fair organiser and the federal government and must be approved. The exhibitor is obliged to submit his stand construction concept for inspection to the implementation company immediately after the closing date for registrations has passed.

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5.2. General services

- Technical and organisational support of exhibitors by the realisation company during preparation and realisation of the participation
 - Setting up of an information stand with service arrangements / set-ups
 - Entry into the website of the German participation or – if arranged – into the German participation directory (no liability shall be accepted for incorrect entries)
 - Uniform setting design of the German participation in accordance with CI concept
 - General lighting of the German participation
 - Daily cleaning of the aisles within the German participation in the hall (cleaning of stand space, exhibits, and exhibit holders are the responsibility of the exhibitor)
 - Accompanying measures: **Internet + Flyer**
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5.2.1. Sub-exhibitors

- Use of the information stand of the German participation
 - Accompanying measures corresponding to those for the exhibitors.
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5.3. Waiver

Waiving individual company specific or general services shall not constitute a claim for a reduction of the participation fee. Under no circumstances may uniform design elements be foregone.

6. Payment conditions

Duty to 20 % of the participation fee, based on the area size requested (according to No. 3), as well as of mandatory fees (according to No. 4), shall begin upon submission of registration in writing. Payment of this amount is due upon receipt of a corresponding invoice for payment in advance. On admission, payment shall be due of the outstanding amount, immediately upon receipt of the final invoice.

Costs related to the participation of a sub-exhibitor according to No. 3.1.4. and 4 shall be due with his admission. The corresponding amount has to be paid by the exhibitor to the implementation company.

7. Company data

Consent is granted to the computer-aided recording, use and storage of company data by the implementation company as well as forwarding of company data to the Federal Ministry of Economic Affairs and Energy (BMWi), the Federal Ministry of Food and Agriculture (BMEL), Federal Office for Economic Affairs and Export Control (BAFA) and the Association of the German Trade Fair Industry (AUMA) for computer-aided recording, use and storage in respect of handling the Participation. BMWi, BMEL, BAFA and AUMA are allowed to forward these data to third parties for computer-aided recording, use and storage for evaluating the foreign trade fair programme. Consent is granted to BMWi, BMEL and BAFA to forward data to members of the Bundestag as well as to members of the German Federal Court of Auditors for auditing.